

## **FACULTY/STAFF GATE CARD REQUEST**

**Please complete this form to be placed on the waiting list for a Gate Card to Lot 2, Lot 8, Administration Dr Garage or Walker Ave. Garage. All information should be typed or printed neatly and returned to:**

**PARKING SERVICES  
FACILITIES MANAGEMENT BUILDING ROOM 100  
FAX: (410-455-1399)**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ UMBC ID# \_\_\_\_\_

DEPT: \_\_\_\_\_ TITLE: \_\_\_\_\_

PHONE EXT: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DEAN/DEPARTMENT HEAD: \_\_\_\_\_

OFFICE ADDRESS/BLDG/RM#: \_\_\_\_\_

EMPLOYMENT START DATE (M/D/Y): \_\_\_\_\_

I AM: FACULTY \_\_\_\_\_ STAFF \_\_\_\_\_

FULL TIME \_\_\_\_\_ PART TIME \_\_\_\_\_

WHERE DO YOU CURRENTLY PARK? \_\_\_\_\_

DO YOU LEAVE/RETURN TO CONDUCT BUSINESS DURING THE DAY?

YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE INDICATE YOUR LOT PREFERENCE. (FIRST CHOICE ONLY)

\_\_\_\_\_ ADMINISTRATION DRIVE GARAGE

\_\_\_\_\_ LOT 8 (HILLTOP RD AT HILLTOP CIRCLE)

\_\_\_\_\_ LOT 2 (PARK RD AT COMMONS DR)

\_\_\_\_\_ WALKER AVE GARAGE

**PLEASE NOTE:**

**REQUESTS ARE REVIEWED AT THE BEGINNING OF EACH SEMESTER. INDIVIDUALS THAT ARE SELECTED TO PURCHASE A GATE CARD WILL RECEIVE A LETTER CONTAINING INFORMATION ON THE PROCESS TO OBTAIN THE GATE CARD.**

REV 7/21/2010